

Consent for Release of Confidential Student Records

Today's Date:			
Name of school you are leaving:			
Student Name(s):			
Date(s) of Birth:			

The above-named students have enrolled with CHEK ABC for the 2023-2024 school year.

Please pre-transition or withdraw these students on MyEd

Please send us the **Student files** in their entirety including:

- **Permanent Student Record Card**
- **Report cards**
- **All documents** relating to custody or other legal issues, reports from professional staff or outside agencies. Student conduct review committee letters, all safety concerns, all records pertaining to behaviours/violence including all suspension letters, records of discipline matters and consequences/interventions and behaviour plans
- **IEP if applicable**
- **Special Services File** including any confidential reports or documents pertaining to the above named student from support services such as Psychologists, Social Workers, Speech Language Pathologists, Behaviour Interventionists, etc

Should any of these records not be available, please contact us as soon as possible.

As parent/guardian of the students named, I hereby give my permission to send CHEK ABC all of the above. For adult students, student signature please.

Name (please print)

Signature

Date

Thank you in advance for your attention to this request.

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